Plan Overview

A Data Management Plan created using UCT DMP

Title: The “New Normal” - Resilience and Transformation in Business Development Support during the COVID-19 Pandemic

Creator: Anelia De Waal

Principal Investigator: Anelia De Waal

Data Manager: Anelia De Waal

Affiliation: University of Cape Town

Template: UCT Student Generic DMP

Project abstract:

The purpose of this research project is to understand how resilience is built in an ecosystem that supports SMMEs, and how organisations transform and adapt in moments of crisis and uncertainty in inclusive and innovative ways.

ID: 3313

Start date: 14-02-2020

End date: 31-07-2023

Last modified: 08-02-2023

Grant number / URL: n/a

Copyright information:

The above plan creator(s) have agreed that others may use as much of the text of this plan as they would like in their own plans, and customise it as necessary. You do not need to credit the creator(s) as the source of the language used, but using any of the plan's text does not imply that the creator(s) endorse, or have any relationship to, your project or proposal

The “New Normal” - Resilience and Transformation in Business Development Support during the COVID-19 Pandemic - Student Outline DMP

1. General guidelines

PURPOSE OF THIS TEMPLATE - The purpose of the Outline DMP is to indicate your initial plans for how your data will be collected, shared and stored, and to give you a chance to think about these data-focused aspects of the research process. As your begin doing your research, your data process may change, and it is perfectly acceptable to change your data management plan to accommodate the changes in your research process. Indicate below that you understand the purpose of completing this Outline DMP template.

- I understand the Outline DMP template is a projection of my anticipated data management planning requirements and should be updated as my project develops.

2. Authors and supervisors

PROJECT NAME - Replicate the title of your project, dissertation or thesis exactly as it appears in your proposal document.

The “New Normal” - Resilience and Transformation in Business Development Support Organisations

PERSONAL DETAILS - Indicate the name(s) and student number(s) of the student(s) who will be involved in this project, dissertation or thesis.

Anelia de Waal - DWLANE001

SUPERVISOR(S) DETAILS - Indicate who will supervise this project, dissertation or thesis. If you do not yet have a supervisor, leave this section blank.

Martin Hall
Warren Nilsson

3. Data Collection/Generation

COLLECTION OF ORIGINAL DATA - Indicate whether or not you intend to gather/produce original data for your study, and provide a brief description of the kind of data you think you will collect. If you are unsure at this time, indicate what you think you are most likely to collect. If you are not intending to gather or collect your own data, declare that here.

- I intend to collect original data (described below).

Qualitative data gathering - semi-structured interviews and survey (about 15 interviews in total)

USE OF EXISTING DATA - Indicate if you intend to re-use existing data, either from online searches or from datasets provided by your supervisor, lab, or funder. If you are not intending to re-use existing data, declare that here.

- I do not intend to reuse existing data.

DATA SHARING - Indicate whether or not you are intending to publish your research data. If you are, indicate where you are intending to publish your data and under what licensing conditions, such as Creative Commons. If you are not intending to publish your data, provide reasons and reference the appropriate ethical considerations, commercial applications/patenting ambition, or data re-use agreements that prevent you from publishing your data.

- I intend to share my data (details below).

UCT Creative Commons

4. Data Storage

ANTICIPATED DATASET SIZE - Indicate the estimated size of your completed dataset, and indicate whether or not you will need to access additional data storage facilities. If such storage is not provided by your unit or department, you may need to factor in the cost of purchasing additional storage space.

- 20GB or less

Dataset will be under 20GB - all data will be saved on a cloud. No additional data storage needed.

DATA BACKUPS - Indicate how you plan to ensure your data is secure and retrievable in case of errors or hardware failure. Describe what procedures you will put in place to back-up copies of your data and where they will be stored.

- I intend to backup my data using a service provided by UCT (UCT GoogleDrive, UCT OneDrive, Netstorage, ZivaHub etc.).

Recorded interviews will be saved to my UCT OneDrive account. All work regarding data analysis will be done through UCT OneDrive - which has auto-save and auto-upload enabled.

5. Data Centre(s)/Repositories

DATA CENTRES/REPOSITORIES - Once your project, dissertation or thesis is complete, it is advisable to curate and archive your completed dataset with an established data centre or repository. Note that you should archive your data even if you are not intending to publish it. Check with your supervisor or funder if you are required to deposit your data in a specific repository, or declare that you will deposit the data in ZivaHub (see the Guidance section).

- At the end of my study, I will deposit my data on ZivaHub.

METADATA - Metadata is descriptive information that others will need to make sense of your dataset. Metadata includes things like study descriptions or abstracts, study instruments (sample collection schedules, codebooks for variables, survey instruments, etc.), subject codes, and keywords. Indicate what metadata will accompany your curated dataset.

Completed dataset will be accompanied by keywords and short descriptions

6. Budget

BUDGET - Indicate any costs specifically relating to the management and curation of your data, such as purchasing additional storage space, digitisation of physical media, data storage or curation charges, and data audits. Most student research will be able to make use of free options provided by UCT and will not have to budget for data costs.

- I do not anticipate any data costs as my data is less than 10GB, and I will be using a storage system provided by UCT (UCT GoogleDrive, UCT OneDrive, Netstorage, ZivaHub, etc.) to curate my data.